

National Cheng Kung University Service Extension Recommendation Form for Professors and Associate Professors

Recommendation Unit:

Position		Name			Date of birth	(MM) (DD) (YYYY)
Teacher certificate number	No.	Previous approval of service extension	Date and approved document number	Date: No.	Recommendation status	The ____ time of recommendation
			Period	From To	Proposed period of extended service	From To

The candidate must meet one of the eligibility qualifications stated in Article 4 of the Operation Directions (Please check the box if the candidate has a qualification and provide relevant documents.)

- 1. Have served as an academician in the Academia Sinica.
- 2. Have served as a national chair professor.
- 3. Have received a National Award for Distinguished Contribution to Industry–Academia Cooperation.
- 4. Have received an Academic Award, National Teacher Award in General Education, or Excellent Teacher Award presented by the Ministry of Education.
- 5. Have received two or more Outstanding Research Awards from the Ministry of Science and Technology.
- 6. Have published books (published after being reviewed) or three or more academic papers (being listed as the first author or correspondence author) in well-known domestic and international academic journals on topics related to the teaching or research conducted in the department within the preceding five years from the month of reaching 65 years old or from the expiration date of each extended service term, with specific contributions to academia.
- 7. Have taught in three creation, performance, and skill instruction courses within the preceding five years from the month of reaching 65 years old or from the expiration date of each extended service term, and are internationally prestigious.
- 8. Have conducted three or more teaching or research projects commissioned by the government or non-government organizations within the preceding five years from the month of reaching 65 years old or from the expiration date of each extended service term, with specific contributions to academia.
- 9. Have received a total amount of NT\$50 million (including expenses on technology transfer) for research projects or industry–academia cooperation projects commissioned by the government or non-government organizations within the preceding three years from the month of reaching 65 years old or from the expiration date of each extended service term, with specific contributions to academia and industry.

Reasons for the recommendation (specific accomplishments)	
Signature from the director of department, college, or university unit:	

Candidate who meets one of the qualifications stated in Subparagraphs 3–8	Review comments provided by the department	Approved by the faculty evaluation committee of the department in the ____ time of meeting on ____ (MM) ____ (DD) ____ (YYYY) (meeting minutes as attached)
	Department director signature:	
	Review comments provided by the college	Approved by the faculty evaluation committee of the college in the ____ time of meeting on ____ (MM) ____ (DD) ____ (YYYY) (meeting minutes as attached)
		Dean signature:

※ Recommendation according to Subparagraph 9	Confirmed by the Office of Research Development and Research Services Headquarters that the total amount obtained within the three years reached NT\$50 million	Total project fund reviewed by the Office of Research Development: _____	
		Total fund for technology transfer reviewed by the Research and Services Headquarters: _____	
Candidate who meets one of the qualifications stated in Subparagraphs 1, 2, and 9	Directly submit to the faculty evaluation committee for approval. Signature from representative of the recommendation unit:		
Countersign by the Personnel Office	Submit to the faculty evaluation committee for review after approval.	Director signature	
Instruction provided by the President			
Date and result of review conducted by the faculty evaluation committee: The ___ time of meeting of the faculty evaluation committee on ___(MM)___(DD)___(YYYY). The result is _____. Case officer signature:			
Note: For a professor or associate professor who meets one of the qualifications stated in Subparagraphs 3–8 and is recommended for service extension, once the application is approved through three levels of the faculty evaluation committee, the quota of teachers allocated for the department shall be considered.			

※The English translation thereof is for reference only and the Chinese version shall always prevail in case of any inconsistency between the Chinese version and the English translation thereof.